



**CENTER for  
LEADERSHIP  
& JUSTICE**



**ADVENTURES IN THE CITY**  
CDF FREEDOM SCHOOL



**children's  
defense fund**  
Leave No Child Behind

## Servant Leader Intern 2020 Position Description

Center for Leadership and Justice (CLJ) is looking to hire Servant Leader Interns for the Adventures in the City Freedom School summer 2020 program. This seasonal position offers a unique opportunity to attend and participate in an all-expenses paid, national training.

**Program Dates:** July 6 – August 7

**Program Days/Times:** Monday through Friday 7:30 am to 4:30 pm

**Location:** Location TBD in North Hartford

**Required Training Dates:** National Training: May 30 – June 6, Local Training: June 29 – July 3

### Job Description

The **Servant Leader Interns** work as PAID summer program counselors, Monday through Friday, with children in grades K-3. Interns lead a literacy rich curriculum in the morning and lead/chaperone activities and field trips in the afternoon. Attendance is required at other program related functions during the summer, such as field trips. A Servant Leader Intern's must be responsible, energetic, responsive, well- organized, and a strong role model. They should be familiar with the culture and dynamics of the community, committed to the goals of the Adventures in the City Freedom School program, and able to work collaboratively with all program constituents.

### Responsibilities:

- Attend and participate in **mandatory** national orientation and training at CDF Freedom Schools facility in Knoxville, Tennessee. **Sessions are scheduled for May 30<sup>th</sup> through June 6<sup>th</sup>.** *All travel and related expenses covered by Center for Leadership and Justice.*
- Attend and participate in required local training from June 29 – July 3 at CLJ office in Hartford (or other facility).
- Deliver the Integrated Reading Curriculum to a class of no more than ten students for six weeks during the summer months.
- Set up and break down classroom space, including securing and organizing the appropriate materials.
- Collaborate with staff to establish and maintain a positive, supportive and structured environment for the children entrusted to their care.
- Serve as a leader of afternoon activities and special events, and chaperone field trips.
- Actively participate in daily staff debriefs and be open to receive and share constructive feedback, support and encouragement.
- Collaborate with Site Coordinators, Project Director and CLJ staff in planning and implementation of parental and community

involvement activities.

- Report to and work with the Site Coordinators to keep the lines of communication open between parents, staff, and partner organizations.
- Supervise and maintain safety of students at all times.
- Successfully close out program by creating inventory for the supplies that are remaining at the close of the program.

**Qualifications:**

- Must be between 18 to 30 years of age, completed at least one year of college, and plan to complete college degree. This program requires Servant Leader Interns to be within the age bracket to comply with the national Freedom School model. The purpose of this program is to provide leadership opportunities for young adults.

**Compensation:** The position provides a total stipend of \$2,700. CLJ pays for travel/lodging expenses related to training.

**How to apply:** Please complete Servant Leader Intern application and return to Center for Leadership and Justice at [freedomschool@christianactivities.org](mailto:freedomschool@christianactivities.org) or 47 Vine Street Hartford CT.

**The Center for Leadership and Justice is an Equal Employment Opportunity employer.**  
Interviews will take place on a rolling basis until positions are filled.

We look forward to receiving your application!